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APPLICATION FOR PUBLIC ACCESS TO RECORDS

TO: JULIE BISTRAN
PUBLIC RECORDS ACCESS OFFICER
SPRING UNION FREE SCHOOL DISTRICT

I hereby request to inspect the following records: _____

I hereby request to have duplicated, at a charge of \$0.25 per page, the following: _____

NAME

SIGNATURE

ADDRESS

TELEPHONE

DATE

(FOR AGENCY USE ONLY)

APPROVED: _____

DENIED: (For the reason stated below)

- 1. Specifically exempted from disclosure by state or federal statute
- 2. Confidential disclosure
- 3. Unwarranted invasion of personal privacy

- 4. Disclosure would impair contract or collective bargaining negotiations.
- 5. Trade secrets or maintained for the regulation of commercial enterprise which if disclosed would cause substantial injury to the competitive position of the subject enterprise.
- 6. Compiled for law enforcement purposes which if disclosed would interfere with law enforcement investigations or judicial proceedings.
- 7. Disclosure would endanger life and safety of any person.
- 8. Inter-agency or intra-agency materials not cited in the statute.
- 9. Examination questions or answers prior to administration.
- 10. Disclosure would jeopardize the Agency's capacity to guarantee the security of its information technology assets.
- 11. Photographs, microphotographs, videotape or other recorded images prepared under the Vehicle and Traffic Law.
- 12. Computer Access Codes.

NOTICE: You have a right to appeal a denial of this application to the Superintendent of Schools, SPRINGS UNION FREE School District at _____, who must explain his/her reasons for such denial in writing within ten days of receipt of an appeal

I hereby appeal _____
Signature Date