

Reorganizational Meeting (Monday, July 9, 2018)

Generated by Julie Bistran on Tuesday, July 10, 2018

The meeting was called to order at 6:08 P.M. Roll call was taken by District Clerk, Julie Bistran. Members in attendance were; Barbara Dayton, President, Tim Frazier, Vice-President, Dave Conlon, Trustee, and Pat Brabant, Trustee. A motion was made by Tim Frazier, seconded by Dave Conlon and the Board entered into Executive Session to discuss Personnel and Contracts.

1. Meeting Opening

The Board returned from Executive Session at 7:18 P.M.

A. Call to Order- District Clerk

Roll call was taken by District Clerk, Julie Bistran. Members in attendance were; Barbara Dayton, President, Tim Frazier, Vice-President, Dave Conlon, Trustee, Amy Rivera, Trustee and Pat Brabant, Trustee. Also in attendance were Debra Winter, Superintendent, Michael Henery, Business Official/Treasurer, Eric Casale, Principal and Keri DeLalio, Director of PPS/HR.

B. Pledge of Allegiance

The Pledge of Allegiance was recited.

2. Administer Oath of Faithful Performance to the Newly Elected Board Member

District Clerk, Julie Bistran administered the Oath of Faithful Performance to Barbara Dayton.

3. Election of Officers

Action: A. District Clerk to Administer Oath to the Board President

A motion was made by Dave Conlon, seconded by Pat Brabant and the following resolution was approved unanimously:

BE IT RESOLVED that the Board of Education hereby elects **Barbara Dayton** to serve as President of the Board of Education for the 2018-2019 school year.

B. District Clerk to Administer Oath to the Vice President of the Board

A motion was made by Dave Conlon, seconded by Amy Rivera and the following resolution was approved unanimously:

BE IT RESOLVED that the Board of Education hereby elects **Tim Frazier** to serve as Vice President of the Board of Education for the 2018-2019 school year.

4. Appointments

A. District Clerk

A motion was made by Amy Rivera, seconded by Tim Frazier and the following resolution was approved unanimously:

BE IT RESOLVED that the Board of Education hereby approves the appointment of Julie Bistran to the stipend 12 month position of District Clerk for the 2018-2019 school year, unless sooner discontinued, at an annual stipend of \$18,000.

Action: B. District Treasurer

A motion was made by Tim Frazier, seconded by Dave Conlon and the following resolution was approved unanimously:

BE IT RESOLVED that the Board of Education hereby approves the appointment of Michael Henery as District Treasurer for the 2018-2019 school year, unless sooner discontinued.

Action: C. Claims Auditor

A motion was made by Tim Frazier, seconded by Dave Conlon and the following resolution was approved unanimously:

BE IT RESOLVED that the Board of Education hereby approves the appointment of Daniel Penalver to the 12 month position of Claims Auditor for the 2018-2019 school year, unless sooner discontinued, at a rate of \$35 per hour.

5. Votes and Resolutions

A motion was made by Tim Frazier, seconded by Dave Conlon and the following resolutions were approved unanimously:

Action: A. Non-Stipend Appointments

Recommended Action: BE IT RESOLVED that the Board of Education hereby approves the following non-stipend appointments for the 2018-2019 school year: 1. Records Access Officer-Julie Bistran 2. Records Management Officer-Julie Bistran 3. Section 504 Hearing Officer-Keri DeLalio 4. Emergency Management Coordinator-Eric Casale 5. Title IX Officer-Eric Casale, Keri DeLalio 6. Extra Class Chief Faculty Advisor-Eric Casale 7. Extra Class Central Treasurer-Michael Henery 8. Authorized Representative for STAC- Keri DeLalio 9. DASA Coordinator-Christine Cleary

Action: B. Contractual Service Appointments and Authorization of Appointments

Recommended Action: BE IT RESOLVED that the Board of Education hereby approves the contractual services appointment and authorizes the Board President to execute engagement agreements indicated below for the 2018-2019 school year, as kept on file in the office of the District Clerk: 1. General Counsel-Ingerman Smith, LLP 2. Labor Counsel-Ingerman Smith, LLP 3. School Physician-East End Pediatrics 4. External Auditor-R.S. Abrams 5. Internal Auditor-Nawrocki Smith 6. Bond Financial Advisor-Munistat Services, Inc. 7. Bond Counsel-Hawkins, Delafield and Wood, LLP 8. Cullen & Danowski-Treasurer Audit Functions 9. AssetWorks-Asset Management Program 10. Cook, Maran & Associates-Student Accident & Fire/Catastrophic Insurance 11. OMNI- Third Party F403(b) Plan Administrator 12. SYNTAX- Public Relations

Action: C. Approval of Board Designations

Recommended Action: BE IT RESOLVED that the Board of Education hereby approves the following designations for the 2018-2019 school year:

Depositories for District Funds:

Bridgehampton National Bank

- | | |
|--------------------|------------|
| 1. Milk Fund | #400003281 |
| 2. Federal Fund | #400003307 |
| 3. T&A Payroll | #400040689 |
| 4. Operating Fund | #400039475 |
| 5. Student Council | #400090833 |
| 6. Eighth Grade | #400090841 |
| 7. Money Market | #480110980 |
| 8. Capital Fund | #400094918 |

Capital One Bank

1. Flex Plan #2254044395

Putnam/Northern Westchester BOCES

1. General #NY-01-0196-0001
2. Debt Service #NY-01-0196-0003
3. Repair Reserve #NY-01-0196-0004
4. Capital Reserve #NY-01-0196-0002

Action: D. Calendar-Regular Monthly Board Meetings (7:00 P.M.), Budget Hearing (7:00 P.M.) and Budget Vote (1:00-9:00 P.M.)

Recommended Action: BE IT RESOLVED that the Board of Education hereby approves the following dates and times for the Monthly Board Meetings, Work Sessions, Budget Hearing and Budget Vote (2019-2020) for the 2018-2019 school year:

- Monday, July 9: Re-Organization Meeting & Regular Meeting
- Monday, July 30: Work Session
- Board Retreat TBD
- Monday, August 20: Regular BOE Meeting
- Monday, August 27: Work Session
- Monday, September 17: Regular BOE Meeting
- Monday, September 24: Work Session
- Monday, October 15: Regular BOE Meeting
- Monday, October 22: Work Session
- Monday, November 5: Regular BOE Meeting & Adoption of the 2019/2020 School Budget Calendar
- Monday, November 19: Work Session
- Monday, December 3: Regular BOE Meeting
- Monday, December 17: Work Session
- Monday, January 7: Regular BOE Meeting
- Monday, January 14: Work Session
- Monday, February 4: Regular BOE Meeting
- Monday, February 25: Work Session & Budget Workshop #1
- Monday, March 4, 2018: Budget Workshop #2
- Monday, March 11: Regular BOE Meeting
- Monday, March 25: Work Session & Budget Workshop #3
- Monday, April 1: Budget Workshop #4 if necessary
- Monday, April 8: Regular BOE Meeting
- Monday, April 29, 2018: Work Session
- Monday, May 6: Regular BOE Meeting & Budget Hearing
- Tuesday, May 14: Annual Meeting, Budget Vote and Trustee Election
- Monday, May 20: Work Session
- Monday, June 3: Regular BOE Meeting
- Monday, June 17: Work Session

Action: E. Official District Newspapers

Recommended Action: BE IT RESOLVED that the Board of Education hereby approves the East Hampton Star and Newsday as Official District Newspapers for the 2018-2019 school year.

Action: F. District Insurance Consultants

Recommended Action: BE IT RESOLVED that the Board of Education approves the following District Insurance Consultants for the 2018-2019 school year:

- New York State Insurance Reciprocal (NYSIR) for all insurance policies excluding student accident
- Cook Maran & Associates, Inc. Insurance Agents for QBE student accident insurance policy: US Fire Catastrophic

Action: G. Approval of Board Authorizations for 2018-2019

Recommended Action: BE IT RESOLVED that the Board of Education hereby approves the following designations for the 2018-2019 school year:

- Superintendent to certify payroll;
- Board President to approve conference requests for school district Superintendent;
- Superintendent to approve conference requests for school District Board of Education members;
- Superintendent or designee to approve conference requests for employees of the district;
- Superintendent to approve transfers not to exceed \$30,000 and the Board of Education to receive monthly updates on such transfers;
- District Treasurer as the primary signee of District checks with the Board President as the alternate signee in the absence of the District Treasurer;
- District Treasurer to invest School District Funds in short term securities;
- Associate Superintendent for Management services of ES BOCES to act as the representative of the Springs UFSD in making application for Federal Aid under Public Law 81-874;
- Superintendent to serve as District Representative with authorization to execute applications in connection with Chapter 1 and 2 of the Elementary and Secondary Education act

Action: H. Approval of Purchasing Agent

Recommended Action: BE IT RESOLVED that the Board of Education hereby approves the appointment of **Julie Bistran** to the position of Purchasing Agent for the 2018-2018 school year

Action: I. Authorization for Bonding of District Treasurer, Superintendent, District Clerk, Purchasing Agent and Claims Auditor

Recommended Action: BE IT RESOLVED that the Board of Education hereby authorizes the bonding of Michael Henery, District Treasurer, Debra Winter, Superintendent, Julie Bistran, District Clerk, **Julie Bistran**, Purchasing Agent and Daniel Penalver, Claims Auditor for the 2018/2019 school year, in the amount of \$200,000 each.

Action: J. Re-Adoption of Policies and Regulations

Recommended Action: BE IT RESOLVED that the Board of Education hereby re-adopts all Policies and Administrative Regulations that were in effect at the close of the 2017-2018 school year.

Action: K. Approval of Mileage Rate for Use of Personal Vehicle for District Business

Recommended Action: BE IT RESOLVED the Springs UFSD reimburse employees and Board members of the District for use of personal vehicles for approved district business at the mileage rate designated by the Internal Revenue Service in effect at the time of travel.

Action: L. Approval of Payroll Dates for the 2018-2019 School Year

Recommended Action: BE IT RESOLVED that the Board of Education hereby approves the following payroll dates for the 2018/2019 school year:

July: 6, 20

August: 3, 17, 31

September: 14, 28

October: 12, 26

November: 9, 23

December: 7, 21

January: 4, 18

February: 1, 15

March: 1, 15, 29

April: 12, 26

May: 10, 24

June: 7, 21 (last 21 pay payroll), 26 (summer checks-26 pays)

Action: M. Approval of Voting Machine Rental, Ballot Printing and Personnel to Conduct the Annual District Meeting

Recommended Action: BE IT RESOLVED that the Board of Education hereby appoints the following individuals to the titles indicated for the 2018/2019 school year, unless sooner discontinued, at a rate of \$12.00 per hour, for the purpose of conducting the Annual District Meeting:

- Chairperson of Annual District Meeting-Debra Rawleigh
- Inspectors/Election Registrars- Kimberly Sargent, Gloria Jones, as well as certified inspectors from the Suffolk County Board of Elections list

Action: N. Appointments of Chairpersons for Committee on Special Education

Recommended Action: BE IT RESOLVED that the following individuals shall serve as Chairpersons for the Committee on Special Education for the 2018/2019 school year:

- Keri Delalio, Director of Pupil Personnel Services and Human Resources
- Caitlin Cangioli, School Psychologist
- Jacqueline Rambo, School Psychologist

Action: O. Appointment of Committee on Special Education

Recommended Action: BE IT RESOLVED that the Board of Education hereby approves the following individuals to serve on the Committee on Special Education for the 2018-2019 school year:

- Keri Delalio, Director of Pupil Personnel Services and Human Resources, Chairperson
- Jacqueline Rambo, School Psychologist, Chairperson
- Caitlin Cangioli, School Psychologist, Chairperson
- All District Faculty, as needed
- Student as needed
- East End Pediatrics, School Physician, if requested
- Nancy Rowan, Parent member, if requested
- Carla Morgan, Parent member, if requested
- Stacy Pitts, Parent member, if requested

Action: P. Appointments of Chairpersons for the Committee on Pre-School Special Education

Recommended Action: BE IT RESOLVED that the following individuals shall serve as chairpersons for the Committee on Pre-School Special Education for the 2018-2019 school year:

- Keri Delalio, Director of Pupil Personnel Services and Human Resources
- Caitlin Cangioli, School Psychologist
- Jacqueline Rambo, School Psychologist

Action: Q. Appointment of Committee on Pre-School Special Education

Recommended Action: BE IT RESOLVED that the Board of Education hereby approves the following appointments for the committee on Pre-School Special Education.

- Keri Delalio, Director of Pupil Personnel Services and Human Resources, Chairperson
- Jacqueline Rambo, School Psychologist, Chairperson
- Caitlin Cangioli, School Psychologist, Chairperson
- All District Faculty, as needed
- East End Pediatrics, School Physician, if requested
- Nancy Rowan, Parent member, if requested
- Carla Morgan, Parent member, if requested
- Stacy Pitts, Parent member, if requested
- Maria Goncalves, Teacher

Action: R. Approval of Impartial Hearing Officer

Recommended Action: BE IT RESOLVED that the Board of Education hereby approves the appointments of State approved Impartial Hearing Officers as needed, in accordance with the Commissioners Regulations Part 200.5.

Action: S. Appointment of Section 504 Committee

Recommended Action: BE IT RESOLVED that the following individuals shall serve on the Section 504 Committee for the 2018-2019 school year:

- Section 504 Coordinators:
 - Keri Delalio, Director of Pupil Personnel Services and Human Resources
 - Jacqueline Rambo, School Psychologist
 - Caitlin Cangioli, School Psychologist
 - Eric Casale, Principal
- Nurse-Debra Gherardi
- Springs School District Faculty as needed
- Student as needed

Action: T. Approval of Appointments on Special Committees

Recommended Action: BE IT RESOLVED that the Board of Education hereby approves the following Committees as Special Committees, in accordance with District Policy:

Audit Committee:

- Barbara Dayton, Tim Frazier, David Conlon, Amy Rivera, Patrick Brabant

Technology Committee:

- Eric Casale, John Gibbons, William Hallman, Judy Mullarkey, Melissa Knight, Steve Mazza, David Conlon, Richard Cintorino

Policy Development Committee:

- Debra Winter, Barbara Dayton, Keri Delalio, Julie Bistran (Clerical)

Health, Safety & Facilities Committee (created 3/12/18):

- Eric Casale, Dan Newman, Michael Henery, Patrick Brabant, David Conlon

Social & Emotional Committee:

- Eric Casale- Admin
- Christine Cleary- Admin/ DASA
- Keri DeLalio – Admin/ Pupil Services
- Beth Scammell- Parent
- Joe Colavito- Teacher
- Jodie Hallman- Teacher
- Jacky Rambo- Mental health
- Stacy McCally- Mental health
- Therese Allam- Mental health
- Caitlyn Cangioli- Mental health
- Tim Frazier, Board of Education

Shared Decision Making Committee:

- Amy Rivera, Eric Casale, Christine Cleary, Liria Pintado, Yeny Galindo, Lilliam Flores, Margaret Garsetti, Therese Allam, Ana Jacobs, Lisa Matz, Rebecca Morgan, Ivonne Tovar Morales, Gloria Cruz, Zully Ramirez, Adriana Garcia, Eileen McKee and Melissa Musio.

Action: U. Abolish Capital Planning Committee and Approve Capital Project Committee

Recommended Action: BE IT RESOLVED that the Board of Education hereby abolishes the Capital Planning Committee and establishes the Capital Project Committee:

Capital Project Committee:

- Barbara Dayton, Tim Frazier, Amy Rivera, David Conlon, Patrick Brabant, Eric Casale, Michael Henery and Debra Winter.

Action: V. Abolish-District Safety Committee and Approve District Emergency Procedure Committee

Recommended Action: BE IT RESOLVED that the Board of Education hereby abolishes the District Safety Committee and establishes the District Emergency Procedure Committee:

District Emergency Procedure Committee:

- Eric Casale, Amy Rivera, Christine Cleary, Dan Newman, Bruce Bates, Kim Notel, Michael Sarlo, Ryan Balnis, Jeff Miller

Action: W. PTA 2018/2019

Recommended Action: BE IT RESOLVED that the Board of Education hereby recognizes the following Springs PTA for the 2018/2019 school year:

Eileen McKee - President

Melissa Mussio - Vice President

Andre Hallett Rodges - Treasurer

Kathy Amicucci- Membership/ Recording Secretary

Victoria Sdrougias- Corresponding Secretary

Action: X. Agreement with Wainscott UFSD-Health Services

Recommended Action: BE IT RESOLVED that the Board of Education authorizes the President of the Board of Education to execute an agreement with the Wainscott UFSD for Health Services for the 2018-2019 school year, subject to negotiation of a formal written agreement between the parties as approved by Counsel for the District.

Action: Y. Agreement with Southampton UFSD-Health Services

Recommended Action: BE IT RESOLVED that the Board of Education authorizes the President of the Board of Education to execute an agreement with the Southampton UFSD for Health Services for the 2018-2019 school year, subject to negotiation of a formal written agreement between the parties as approved by Counsel for the District.

Action: Z. Agreement with Southampton UFSD-Tuition

Recommended Action: BE IT RESOLVED that the Board of Education hereby authorizes the President of the Board of Education to execute a tuition agreement with the Southampton UFSD for the 2018-2019 school year, subject to negotiation of a formal written agreement between the parties as approved by Counsel for the District.

Action: AA. Agreement with Dave Krolikowski-Augmentative Device Services

Recommended Action: BE IT RESOLVED that the Board of Education hereby authorizes the President of the Board of Education to execute the agreement between David Krolikowski and the Springs UFSD for Special Education professional services for the 2018-2019 school year, subject to negotiation of a formal written agreement between the parties as approved by Counsel for the District.

Action: BB. Agreement with Dr.Sherwood-Psychological Evaluations

Recommended Action: BE IT RESOLVED that the Board of Education hereby authorizes the President of the Board of Education to execute an agreement between Dr. Sherwood and the Springs UFSD for psychological services for the 2018-2019 school year, subject to negotiation of a formal written agreement between the parties as approved by Counsel for the District.

Action: CC. Agreement with Dr.Rosenblatt- Neuropsychological Services

Recommended Action: BE IT RESOLVED that the Board of Education hereby authorizes the President of the Board of Education to execute an agreement between Dr. Rosenblatt and the Springs UFSD for Special Education for Neuropsychological Services for the 2018-2019 school year, subject to negotiation of a formal written agreement between the parties as approved by Counsel for the District.

Action: DD. Agreement with St.James Tutoring Services

Recommended Action: BE IT RESOLVED that the Board of Education hereby authorizes the President of the Board of Education to execute an agreement between St.James tutoring and the Springs UFSD for professional services for the 2018-2019 school year, subject to negotiation of a formal written agreement between the parties as approved by Counsel for the District.

Action: EE. Agreement with Achieve Beyond-Evaluations

Recommended Action: BE IT RESOLVED that the Board of Education hereby authorizes the Superintendent to execute an agreement between Achieve Beyond and the Springs UFSD for Special Education professional services for the 2018-2019 school year, subject to negotiation of a formal written agreement between the parties as approved by Counsel for the District.

Action: FF. Agreement with SENECA Consulting Group-ACA Tracking

Recommended Action: BE IT RESOLVED that the Board of Education hereby authorizes the Springs UFSD to enter into an agreement with SENECA Consulting Group for the provision of Affordable Care Act consulting services for the term of July 1, 2018 through June 30, 2019 at a fee of \$10,50

Action: GG. Agreement with LISPAN

Recommended Action: BE IT RESOLVED that the Board of Education hereby approves the Agreement between Springs UFSD and LISPAN (Long Island School Practitioner Action Network)for the 2018-2019 school year.

Action: HH. Agreement with Comprehensive Therapy Service-Evaluations

Recommended Action: BE IT RESOLVED that the Board of Education hereby approves the contract between Springs UFSD and Comprehensive Therapy Services for the 2018-2019 school year for the purpose of Physical Therapy and Occupational Therapy services. Fee schedule attached.

Action: II. Agreement with FBA of Syossett-FLEX Plan Administrators

Recommended Action: BE IT RESOLVED that the Board of Education hereby approves the agreement between Springs UFSD and FBA of Syosset for the 2018-2019 school year.

6. Meeting Closing

A motion was made by Amy Rivera, seconded by Pat Brabant and the meeting was unanimously adjourned at 7:31 P.M.

Action: A. Adjournment

Recommended Action: Motion to adjourn the meeting.