

Regular Board of Education Meeting & Budget Hearing (Wednesday, May 8, 2019)

Generated by Julie Bistran on Thursday, May 9, 2019

The meeting was called to order at 6:04 P.M... Roll call was taken by District Clerk, Julie Bistran. Members in attendance were; Tim Frazier, Vice President, Amy Rivera, Trustee and Dave Conlon, Trustee. A motion was made by Amy Rivera, seconded by Dave Conlon and the Board entered into Executive session to discuss Personnel.

The Board returned from Executive Session at 7:05 P.M.. Roll call was taken by District Clerk, Julie Bistran. Members in attendance were; Tim Frazier, Vice President, Amy Rivera, Trustee, Dave Conlon, Trustee and Pat Brabant, Trustee.

Also in attendance were: Michael Henery, School Business Official/Treasurer, Debra Winter, Superintendent, Eric Casale, Principal, Keri DeLalio, Director of HR/PPS.

1. Meeting Opening

2. Approval of Minutes

A motion was made by Pat Brabant, seconded by Dave Conlon and the following minutes were approved unanimously:

Minutes: A. April 8, 2019

Minutes: B. April 15, 2019

Minutes: C. April 29, 2019

3. Recognition of Personnel, Students, Programs and Donations

A. PTA Board- 2018/2019: Eileen McKee, President, Melissa Mussio, Vice-President, Andrea Hallett-Rodgers, Treasurer, Kathy Amicucci, Recording Secretary, Victoria Sdrougias, Corresponding Secretary.

B. Robotics Demonstration: Coaches Brittany Panizzo, Laura Foti and Kathleen Comber had students explain how they assemble, code and compete for the First Lego League.

C. Professional Development: Mr. Casale introduced Victor Jaccarino, Educational Consultant, to give an overview of Professional Development on the Next Generation Standards for Grades K-8 ELA, Science and Social Studies-

4. Capital Project Update

Mr. Henery gave a power-point presentation on the overall adopted budget for 2019/2019.

5. Public Commentary #1

A. Public Commentary

6. Personnel

A motion was made by Dave Conlon, seconded by Pat Brabant and Personnel items A-E were approved unanimously:

A. Budget/Trustee Vote Personnel

Recommended Action: BE IT RESOLVED that the Board of Education hereby appoints Julie Bistran, District Clerk, as the Chief Election Official and Kelly Carmona as Assistant District Clerk for the Budget Vote and Trustee Election on May 21, 2019.

B. Substitutes- 2018-2019

Recommended Action: BE IT RESOLVED that the Board of Education hereby approves the following substitutes for the 2018-2019 school year:

C. Unpaid Leave- Caitlin Cangioli

Recommended Action: BE IT RESOLVED that the Board of Education hereby approves the unpaid leave, for the purpose of child care, for Caitlin Cangioli effective May 3, 2019 (half day) for a total of 31.5 days, returning June 3, 2019.

D. Tenure Granted- Beverly McGrath

Recommended Action: BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, Beverly McGrath is granted tenure in the area as a Elementary Teacher effective May 11, 2019.

E. Appointment- Joe Colavito- Track Supervisor

Recommended Action: BE IT RESOLVED that the Board of Education hereby appoints Joe Colavito as Track Supervisor for meets only at a rate of \$29 per hour.

A walk on resolution:

A motion was made by Dave Conlon, seconded by Pat Brabant and the following walk on resolution was approved unanimously:

BE IT RESOLVED that the Board of Education hereby appoints Alexa Bennett as a Non-Certified Substitute Teacher/TA for the 2018/2019 school year at a rate of \$110/day, pending finger print clearance

7. Finance

A motion was made by Dave Conlon, seconded by Pat Brabant and Finance items A,B,C,D,E,G,H were approved unanimously:

A. Warrants - April 2019

Recommended Action: BE IT RESOLVED that the Board of Education hereby approves the following April 2019 warrants as submitted and kept on file in the office of the District Clerk: #A-58:\$140,191.48, #A-59:\$0(void),#A-61:\$1,055.40, #A-

62:\$960,416.76, #A-63:\$108,312.50, #C-17:\$537.59, #C-18:\$499.78, #F-12:\$4,159.49, #F-13:\$22,762.50, #H-15:\$5,250.31, #T-9:\$1,666.00, #T-10:\$7,899.00, #T-11:\$300.00, #X-4:\$1,135.00, #X-5:\$1,854.29, #Z-3:\$142.89

B. Claims Audit Report - April 2019

Recommended Action: BE IT RESOLVED that the Board of Education hereby approves the Claims Audit Report for the month of April 2019 as submitted and kept on file in the office of the District Clerk.

C. Treasurers Report- March

Recommended Action: BE IT RESOLVED that the Board of Education hereby approves the Treasurers Report for March 2019 as filed in the office of the District Clerk.

D. Appropriation & Revenue Status Reports

E. Budget Transfers

Recommended Action: BE IT RESOLVED that the Board of Education hereby approves the following 2018/2019 Budget Transfers: **A motion was made by Pat Brabant, seconded by Dave Conlon and Finance item F was approved unanimously:**

F. TRS Reserve

Recommended Action: WHEREAS, the Springs Union Free School District participates in the New York State Teachers' Retirement System ("TRS"); and WHEREAS, on June 28, 2012, the Board of Education of the Springs Union Free School District by resolution established a Retirement Contribution Reserve Fund known as the Employee Retirement Contributions Reserve Fund pursuant to Section 6-r of the General Municipal Law; and WHEREAS, the Board of Education has determined it is also appropriate to establish a sub-fund within said Retirement Contribution Reserve Fund pursuant to Section 6-r of the General Municipal Law. NOW THEREFORE, BE IT RESOLVED, by the Board of Education of the Springs Union Free School District, pursuant to Section 6-r of the General Municipal Law, as follows: 1. The Board hereby establishes a sub-fund within the Retirement Contribution Reserve Fund known as the Employee Retirement Contribution Reserve Fund to be known as the Springs School District Teachers' Retirement Contribution Reserve Sub-Fund; 2. The source of funds for this Reserve Sub-Fund shall be: a. such amounts as may be provided therefore by budgetary appropriation or raised by tax therefore; b. such revenues as are not required by law to be paid into any other fund or account; c. such other funds as may be legally appropriated; and d. notwithstanding any law to the contrary, such amounts as may be transferred from a reserve fund established pursuant to Section 6-c, 6-d, 6-e, 6-f or 6-g of Article 2 of the General Municipal Law, comprised of moneys raised from the same tax base as the moneys in the retirement contribution reserve fund, or a reserve fund established pursuant to Education Law Section 3651, provided that any such transfer shall only be made by Board resolution adopted after a public hearing held on at least 15 days prior notice published in at least one newspaper having general circulation in the District. 3. By resolution, the Board of Education may authorize expenditures from this Reserve Sub-Fund. Except as otherwise provided by law, moneys in this Reserve Sub-Fund may only be appropriated to finance retirement contributions to the New York State Teachers' Retirement System, and/or to offset all or a portion of the amount deducted from the moneys apportioned to the District from the State for the support of schools pursuant to Section 521 of the Education Law. 4. No member of the Board of Education or employee of the District shall: a. authorize a withdrawal from this Reserve Sub-Fund for any purpose except as provided in Section 6-r of the General Municipal Law; or b. expend any money withdrawn from this Reserve Sub-Fund for a purpose other than as provided in Section 6-r of the General Municipal Law. 5. The moneys contributed annually to the Reserve Sub-Fund shall not exceed 2% of the total compensation or salaries of all teachers employed by the District who are members of TRS paid during the immediately preceding fiscal year. 6. The balance of the Reserve Sub-Fund shall not exceed 10% of the total compensation or salaries of all teachers employed by the District who are members of TRS paid during the immediately preceding fiscal year. 7. The moneys in this Reserve Sub-Fund shall be deposited and secured in the manner provided by Section 10 of the General Municipal Law. The Board of Education or its authorized designee may invest the moneys in this Reserve Sub-Fund in the manner provided by Section 11 of the General Municipal Law. Any interest earned or capital gain realized on the money so deposited or invested shall accrue to and become part of this Reserve Sub-Fund. 8. The chief fiscal officer shall account for this Reserve Sub-Fund separate and apart from all other funds of the District. Such accounting shall show: the source, date and amount of each sum paid into the sub-fund; the interest earned by such sub-fund; capital gains or losses resulting from the sale of investments of this sub-fund; the order, purpose thereof, date and amount of each payment from this sub-fund; the assets of the sub-fund, indicating cash balance and a schedule of investments. The chief fiscal officer, within sixty (60) days of the end of each fiscal year, shall furnish a detailed report of the operation and condition of this sub-fund to the Board of Education. 9. This Resolution shall take effect immediately.

G. Donation- Kids Heart Challenge

Recommended Action: BE IT RESOLVED that the Board of Education hereby accepts with gratitude the donation of \$60 from the American Heart Association for the Kids Heart Challenge.

H. Appointment- Special Council- Regina Cafarella

Recommended Action: BE IT RESOLVED, that the Board of Education hereby appoints Regina Cafarella, Esq. of The Law Offices of Douglas A. Spencer, PLLC to act and serve as an impartial investigator to investigate a certain matter at the hourly rate of \$260.00. The Board agrees to protect and indemnify Ms. Cafarella in the event of adverse litigation against Ms. Cafarella arising out of the performance of her duties as the impartial investigator.

A motion was made by Dave Conlon, seconded by Pat Brabant and Finance item I was approved unanimously:

I. Steam Condensate System/Boiler Bid Award-Dominion Construction Corp.

Recommended Action: WHEREAS, the Springs Union Free School District (the "School District") requested sealed bids for the project entitled New Steam Condensate System/Boiler System Repair (the "Project"); WHEREAS, the District received and opened bid proposals for the provision of labor and materials for the New Steam Condensate System/Boiler System Repair WHEREAS, the School District's Business Official reviewed and evaluated said bid proposals; and WHEREAS, based upon said review and evaluation of the submitted bid proposals by the School Business Official, the District Administration recommends that the Board of Education award the New Steam Condensate System/Boiler System Repair to Dominion Construction Corp. as the lowest responsible bidder; and NOW THEREFORE, BE IT RESOLVED that upon the recommendation of the District Administration, the Board of Education awards Contract for the New Steam Condensate System/Boiler System Repair in the amount of \$84,222 to Dominion Construction Corp.

J. Lighting Rebate Check- \$12,680

Recommended Action: BE IT RESOLVED that the Board of Education hereby accepts the rebate check from Peak Savers in the amount of \$12,680 for the Enhanced Rebate for the Energy Efficient Lighting Program.

8. Special Education

A motion was made by Amy Rivera, seconded by Pat Brabant and the following Committee on Special Education and the Committee on Preschool Special Education recommendations were approved:

A. Committee on Special Education

Action: BE IT RESOLVED that the Board of Education hereby accepts the recommendations from the Committee on Special Education and the Committee on Preschool Special Education: CSE Cases: #1-21 CPSE Case: #1

B. Compliance

9. Policy

A motion was made by Dave Conlon, seconded by Pat Brabant and the following Policies were approved:

A. Second Read & Adoption: #4526,5162,5420,6700,8415,8414 E-1,9200

Recommended Action: Second Read & Adoption: #4526: Computer,Network,And Internet Acceptable Use Policy #5162: Student Dismissal Precautions #5420: Student Health Services #6700: Purchasing #8415: Alcohol And Drug Testing Of Bus Drivers And Other Safety-Sensitive Employees #8414 E-1: Alcohol And Drug Testing #9200: School Volunteers

10. Principals Report

A. Enrollment Report

11. Board Business

None

12. Superintendents Report/Recommendations:

A. Budget Materials in English and Spanish: Newsletter, Ballot, Absentee Ballot, Property Tax Report Card

B. Capital Project Notification Mailed

C. Worlds Fair- May 17th: 6:00-8:00 P.M..

D. July 1, 2019- Ground Breaking for the Capital Project

E. Nurses Recognition Week

F. Teacher Recognition Week

13. Old Business

A. Scripts- On-Line Permission Slips

B. Arts In Education- **Tabled**

14. New Business

A. Election Day Voting- Employee Time Allowance

15. Public Commentary #2

16. Meeting Closing

A motion was made by Pat Brabant, seconded Dave Conlon and the meeting was adjourned at 8:45 P.M..

A. Adjournment

Recommended Action: Motion to adjourn the meeting.

Next meetings will be: Tuesday, May 21: Annual Meeting, Budget Vote and Trustee Election 1:00 P.M.-9:00 P.M., Special Meeting to approve Budget results 9:30 P.M.. Monday, May 20: Work Session 7:00P.M. Monday, June 3: Regular BOE Meeting 7:00 P.M.. Monday, June 17: Work Session 7:00P.M.